

RESPECT & REVERENCE



St. Teresa of Calcutta demonstrated
RESPECT & REVERENCE by:

- Caring for others because she recognized them as being created in God's image
- Seeing all things as a gift from God
- Proclaiming to the world through her actions that all life is sacred

At School we can demonstrate
RESPECT & REVERENCE by:

- Talking to God through prayer
- Being curious and open to learning about the awesomeness of God's creation
- Taking care of God's creation and one another
- Being people of gratitude



519-881-1852

Principal: P. Wild

Secretary: H. Leggo

Parish Priest: Fr. D. Weiss

Superintendent: F. Pilon

Trustee: M. Lemmie

Council Chair: J. Batte

Dear Parents,

Welcome to another school year filled with all kinds of possibilities and opportunities for growth and learning! I hope you and your family have enjoyed a safe and restful summer. Staff here at the school have been preparing hard for the new school year and we are all excited to welcome your child. As a school team, our goal is that St. Teresa of Calcutta be a place where all feel welcome, safe, and cared for. We are committed to offering your child the best quality Catholic Education with high standards of academic excellence. We want school to be a place that your children are excited to attend – a place where they develop faith, knowledge, skills and a sense of wonder about this amazing world in which we live! We know that we can be most successful when we work in partnership with you, the parents. We strive to maintain open lines of communication with our families and you are encouraged to reach out if you have any questions or concerns at any point. I'm really excited to work with our wonderful teachers and your children during the 2017-2018 school year!

Paul Wild ~ Principal

WELCOME BACK

On behalf of St. Teresa of Calcutta Catholic School staff, we welcome our families and students back to school and we extend a warm welcome our new students and families. Many blessings are extended to every student as we start this new year. We encourage all students to take time to set goals for each term and strive to reach their God given potential.

We welcome new staff at STC. Mrs. Leggo has joined us as our new school secretary – she is excited to meet families and students and get to know the St. Teresa of Calcutta Catholic School community. Mrs. Libbus and Mrs. DeVries are joining as educational assistants who will share their many talents with our students, Mrs. Lorentz is joining us in our new Kindergarten class and will partner with Mrs. Kuntz. Mrs. Gade will be sharing her RECE talents with the school working with Mrs. Ridley in another of our Kinder classes. Mme. Gowan is joining our school as our new French teacher and will be teaching various other subjects with several classes as well. Ms. Osterndorff will be sharing her talents in the Grade 1/2 class, covering Mrs. Grubb while she is away on a maternity leave. Finally, Ms. Cashin will join us to share the teaching duties in the Grade 5/6 class with Mrs. Tilker while Mrs. Tilker learns the role of Reading Recovery Teacher.

Communication between home and school is an essential ingredient for pupil success and achievement. We strongly encourage open communication at STC. If you have any questions or concerns, please contact your child's teacher or the main office. STC continues to implement the primary class size expectations. This may cause class restructuring during the first few weeks of school. Please understand that class placements, teachers and student placement for Kindergarten to Gr.3 are tentative at this point and may change during the month of September due to class size. We are trying to ensure lower class sizes for the

instruction of your child. We appreciate your patience as we work through this process.

ST TERESA STAFF 2017-2018

The staff is as follows:

| | |
|---------------------------|---|
| JK/SK | Mrs. Ridley/Mrs. Gade (ECE) |
| JK/SK | Mrs. Diemert/Mrs. Fischer (ECE) |
| JK/SK | Mrs. Lorentz/Mrs. Kuntz (ECE) |
| Grade 1 | Mrs. Kuntz |
| Grade ½ | Mrs. Osterndorff |
| Grade 2/3 | Mrs. Hambrock |
| Grade ¾ | Mrs. Johns |
| Grade 4/5 | Mrs. Schnurr |
| Grade 5/6 | Mrs. Tilker/Ms. Cashin |
| Grade 6/7 | Mr. Eckert |
| Grade 7/8 | Mrs. Valeriotte |
| Resource/Reading Recovery | Mrs. Kramer-Dales |
| French/Arts/Resource | Madame Kueneman |
| French/Arts/Resource | Mademoiselle Gowan |
| Library Technician | Mrs. Lang |
| Secretary | Mrs. Leggo |
| Educational Assistants | Mrs. Zettler, Mrs. Graul, Mr. Ernewein, Mrs. Libbus, Mrs. DeVries |
| Custodians | Mr. Kroeplin Mr. McDonald |
| Principal | Mr. Wild |
| Parish Priest | Father D. Weise & Father A. Quarshie |
| Youth Minister | Mr. Zettel |

SCHOOL DAY SCHEDULE

8:30am – Yard Supervision Begins (Students should not be dropped off prior to this time)

8:45am – Entry to School

8:45 – 9:25am – Period 1

9:25 – 10:05am – Period 2

10:05 – 10:20am – RECESS

10:20 – 11:00am – Period 3

11:00 – 11:40am – Period 4

11:40 – 12:00pm – LUNCH (in classrooms)

12:00 – 12:40pm – RECESS Outside

12:40 – 1:20pm – Period 5

1:20 – 2:00pm – Period 6

2:00 – 2:15pm – RECESS

2:15 – 3:15pm – Period 7

3:15pm – DISMISSAL

ELECTRONIC DEVICES

Parents always have access to communicate with their children through the main office and students may use the school phone upon request.



Students who choose to bring devices to school are reminded that the school assumes no liability for lost or stolen devices. Students with devices will be asked by the teacher to keep them in a secure location at the beginning of the school day. During the day, if the students require the devices for to support learning, the teacher will allow the students access to their devices. As a staff we feel it is important include technology in our learning while also minimizing unnecessary distractions which may sometimes be caused by unlimited access to electronics.

NEWSLETTERS

School newsletters will be sent home once a month with the youngest of each family. A calendar of school activities also will be sent home at the beginning of each month. Other important information will be forwarded throughout the month as needed. Information Forms will be sent home that need to be completed for your child. We would greatly appreciate them being returned ASAP. Thank you for your help.

You can also access our school newsletter by going to our school webpage.

NUT AND SCENT SENSITIVE SCHOOL

We must seek your support in not sending peanut butter as well as all nut products to St. Teresa of Calcutta Catholic School. We continue to have students who are highly allergic to nut products. Please continue to check labels carefully and please ensure products with nuts do not come to school or are eaten on the bus. We want to support one another and respect health conditions in our school community. We appreciate your concern and cooperation. We also have signs posted “No scent is good sense”. Thanks for not wearing perfumes, highly scented deodorant, etc.

OUTSIDE SUPERVISION

Supervision of the school yard begins at 8:30 a.m. Students must not arrive at school before 8:30 a.m. Please note, if you see children on the school yard, it is likely the Daycare children (Before and After School) playing before school under the supervision of their care provider. STC students will be outside until 8:45 at which point the bell rings and students are met by the teachers at the school entrances. During inclement weather conditions, students may enter the school upon arrival at 8:30 a.m. Please note that our school day ends at 3:15 p.m. Walkers will be leaving at this time and bus students will begin loading busses at the same time. We will continue to load from the gymnasium entrance.

HANDBOOK IN AGENDAS

At the front of our student agendas, there is information to assist with procedures throughout the year. Please take a few minutes to read the handbook in the agenda carefully, as important information is included. Feel free to contact your teacher if you have any questions. Please sign the agenda to indicate to your child's teacher that you have had a chance to read it.

OPENING SCHOOL MASS

We look forward to celebrating our first school mass on Friday, September 22, 2016 at 9:30am.

Mass will be celebrated at Sacred Heart Parish and permission forms have been sent home this week. Students in Kindergarten and Gr.1 will have a bus provided, the other students will be walking. We would love it if you could join us to celebrate!

SCHOOL SECURITY

A reminder that doors at all elementary schools in Ontario, including St. Teresa of Calcutta, are locked at all times for student and staff safety. Visitors are asked to use the intercom at the right of the main doors in the entry foyer.

VISITOR SIGN-IN

All visitors **MUST** sign in and report directly to the office. We will provide all visitors with a guest tag so that our students can identify that adults in the school are authorized.

For your child's safety and the safety of other students, parents are not to access the school playground during recesses or lunch.

DISMISSAL – WALKERS

Students who walk home will exit from their normal classroom exit location and walk directly home.



DISMISSAL – PICK-UP STUDENTS

Students being picked up by a parent will assemble in the main foyer of the school. Parents are asked to enter through the main school doors to pick these students up. Please arrive at 3:15 to meet your child.

DISMISSAL – BUS STUDENTS

This year, we will continue to assemble bus students in the gymnasium at the end of the day and load busses through the doors beside the gym.

VOLUNTEERS - POLICE CHECK

Volunteers are vital to St. Teresa of Calcutta Catholic School. To ensure the safety of our students, School Board policy is that ALL volunteers must provide a Vulnerable Sector Screening Check before they are permitted to work with students. There is no charge for a volunteer screening if requested with a letter from the school. The letter is available at the office. Please consider getting a police check, so that you are available should you have an opportunity later in the year.

SCHOOL PICTURE DAY

Edge Imaging is our photographer again this year.



Picture Day has been scheduled for Thursday, September 28, 2017. Retakes will be October 23, 2017.

BREAKFAST CLUB NEWS

We will send home a notification once the start date for Breakfast Club is established. Breakfast is offered daily from 8:30 – 8:45am. Volunteers are always welcome and needed! Please call Keri Bester at 519-901-0586, if you are able to help. We are hoping to have enough volunteers to allow for one shift per month. **A reminder that a Vulnerable Sector Screening is necessary.**

SAFE ARRIVAL PROGRAM

St. Teresa of Calcutta Catholic School has a Safe Arrival program in place. We ask that you please call our school (519-881-1852) before 9:00a.m. to notify us if your child will be absent from school. Please leave a message on the answering machine providing the reason for absence (e.g. flu, bronchitis, appointment, etc.)

If we do not receive a message, our Safe Arrival procedures are as follows:

1 – The school will contact you at your home phone.

2 – If we cannot reach you at the home number, we will try cell, work, and emergency contact numbers.

3 – If we still cannot locate your child, OPP will be notified and we will seek their assistance in ensuring that your child is safe.

We thank you in advance for helping us to ensure the safety and wellbeing of your child.

PEDICULOSIS (HEAD LICE)

Parents are asked to pay particular attention to the detection of head lice at this time of year when children are getting back together. Parents are asked to check their children's hair regularly for lice or nits. Please notify the school immediately if you should detect head lice. In the event that lice are detected in a class, we will inform parents in the class immediately by letter.

ATTENDANCE & LATE

Please be informed that after five late arrivals or absences for your child, the school will begin implementation of the board's Attendance Protocol in order to encourage regular attendance. We recognize that regular attendance and prompt arrival is key to not only the academic achievement of your child, but also affects the learning of other students.

MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (MFIPPA)

During the school year, there will be opportunities for:

- Student work to be displayed
- Student's special achievement to be publicized
- Students to be photographed in a variety of activities for newspapers, newsletter, websites or displays
- Students to be interviewed for newspaper, newsletters, etc.

Your child's safety and privacy are important to us and we make every attempt to exercise discretion in the best interest of our students. At the same time, we must respect parental/guardian wishes for privacy in accordance with the MFIPPA Act. Please review the form sent home on the first day of school and sign the consent form if you have no objections to your child being identified. Please ensure the emergency contact on your child's student information sheet is also completed.

SCHOOL BUS SAFETY

Many of our students ride on a school bus each day. We ask that you please review these expectations with your child(ren) to help to keep everyone safe.



1. Students are to sit in their seat facing the front of the bus.
2. Backpacks are to be placed on the lap or the floor at the student's feet – away from the aisle
3. Students must remain seated until the bus comes to a complete stop
4. No eating or drinking on the bus.
5. Students **must** follow the directions of the bus driver at all times.
6. Students must listen to the advice of bus monitors
7. Students may talk in a quiet voice.

HEALTH CONCERNS

If your child has any medical or health concerns or conditions, please complete or update the medical information sheet that is sent home on the first day of school. It is vital that we have current information in order to ensure your child's safety. If there are special instructions for responding to your child's condition, please ensure that this information is shared in detail to help school staff respond appropriately to any special needs. Parents are encouraged to share health concerns or conditions with their child's bus driver as well. Please advise of any medicines (e.g. EpiPen, Asthma inhaler, etc.)

MEDICATION FORMS

A reminder that medication forms must be completed before medication can be administered at the school. Please contact the office if you are in need of one for your child. Your doctor must complete prescription medications forms before they can be administered at school. Parents/Guardians must deliver the medication in the original container and pick up any remaining medicine.

STUDENTS RIDING BIKES

Students who ride bikes to school are advised that helmets must be worn. We appreciate your assistance in ensuring your child follows the law and is safe by wearing a helmet. We ask students to walk their bikes on school property for the safety of all. Bike racks are located at the front of the school near the gymnasium and locks are suggested.

PIZZA AND MILK CARDS

Pizza will start Friday, September 22. We order on Wednesdays for lunch on Fridays. Pizza Cards



are \$20 for 16 Slices. Milk is also available. Milk cards cost \$20 for 30 milk tickets.



Please note that purchase of pizza and milk tickets will be made using the SchoolCash Online website. Please see the attached flyer for information about setting up your SchoolCash account. Subs will be available and school council may be offering pitas throughout the year. Again, purchases of these items will take place on the SchoolCash website.

INDOOR SHOES

A reminder that students must wear indoor shoes inside the school. Outdoor shoes must be removed to help Mr. Kroepflin maintain the school in a clean and safe condition. In the event of an emergency evacuation of the building, students will not have time to put on shoes. Please provide your child with a pair of indoor shoes.

STUDENT AGENDAS

Students from Grade 1 to 8 will again be using agendas to help develop organization and time management skills and to facilitate communication between home and school about special events and homework.



The cost of the planner is \$3.00 per student. Purchase of the agenda will take place through the SchoolCash Online website. Please see the attached flyer for information about setting up your SchoolCash account.

We thank St. Teresa of Calcutta Catholic School Council for their generous funding of a portion of the agendas!

LET'S LEARN KINDERGARTEN REGISTRATION

Please note that we will be hosting our kindergarten registration clinic for all students eligible to attend kindergarten in September 2017. This registration clinic will take place Tuesday, October 3, 2017 from 2:00pm – 6:00pm. At this clinic you will be able to register your child for kindergarten, identify and share information about your child's needs and access support services if needed. A variety of educators and professionals will be on hand to speak with you at the time of registration.

If you know of other parents with children who will be eligible for kindergarten in September 2018, please let them know about this event. Please contact the school at 519-881-1852 for an information package to be completed prior to registration and to arrange an appointment. We are looking forward to meeting your child!

ST. TERESA OF CALCUTTA CATHOLIC SCHOOL COUNCIL

Our first Catholic School Council meeting will be held on Wednesday, September 27 at 6pm. All parents are welcome to attend. A Nominations Form " was sent home on the first day of school. Please consider joining St. Teresa of Calcutta Catholic School Council!

ST. TERESA SCHOOL OPEN HOUSE & PIZZA NIGHT

You are invited to St. Teresa School Open House and Pizza Night on Thursday, September 28, 2017, from 5:00 – 7:00pm. Introduction of the staff at 5:30 in the gym and then supper will follow. Pizza, fruit and water will be served. We hope you will join us. An order sheet will be sent home in the first few days of school. Please RSVP to ensure enough food for everyone.

NOTES

We require a note if your child needs to leave the school for any reason. If your child has

regular scheduled music lessons, etc., one note at the beginning of the year is sufficient to inform us of this routine. * Please note: Students are not allowed to leave the school premises during school hours without adult accompaniment.

STUDENT ACCIDENT INSURANCE FORMS

Families are encouraged to review the student accident insurance that is available. It provides very good coverage at a reasonable price. Please return the forms by September 22, 2017, if you are interested. It is worth considering and can be purchased on-line as well.



PAY FOR SCHOOL EVENTS AND TRIPS ONLINE

This year, St. Teresa of Calcutta will be using SchoolCash Online – an online payment system for school trips, events and purchase items. See the attached flyer for information about this convenient service!